

**THIS SECTION FOR LINCOLN UNIVERSITY USE ONLY**

Date : \_\_\_\_\_ By : \_\_\_\_\_

AFR No. : \_\_\_\_\_ TDR No. : \_\_\_\_\_

**Attach a recent,  
passport-size  
photograph of  
yourself here.  
Write your name  
on the back**

# Lincoln University Work-study Program

**APPLICATION FOR ADMISSION TO STUDY IN GRADUATE WORK-STUDY PROGRAM**

**Mail all application materials to: HTIR, Co-op Program, 3740 University Street, Eugene, Oregon 97405 U.S.A.**

*NOTE: To insure you get emails from the HTIR coop office, please put [admissions@htir.com](mailto:admissions@htir.com) and [chrissy@htir.com](mailto:chrissy@htir.com) in your email address book.*

**HTIR LOGIN:** Please create an HTIR Login so you can check your status online: *It is important to print legible*

**User Id:** \_\_\_\_\_ **Password:** \_\_\_\_\_ (you can check status at [www.htir.com](http://www.htir.com), current applicants)

SEVIS ID# \_\_\_\_\_ (if applicable) Social Security No: \_\_\_\_\_ (if applicable)

**NAME:** Mr.  Mrs.  Ms.  \_\_\_\_\_  
Last / Family Name First / Given Middle

**CURRENT MAILING ADDRESS:**

\_\_\_\_\_ E-MAIL: \_\_\_\_\_  
Telephone or cell number

\_\_\_\_\_ Number Street Apt. No.

\_\_\_\_\_ City State Country Postal / Zip Code

**BIRTH DATE:** \_\_\_\_\_ **\*BIRTH PLACE** \_\_\_\_\_  
Month-Day-Year Country

**FATHER (or GUARDIAN):** \_\_\_\_\_ Name Address

**MOTHER:** \_\_\_\_\_ Name Address

**SPOUSE:** \_\_\_\_\_ Name Address

**PERMANENT ADDRESS IN HOME COUNTRY:**

\_\_\_\_\_ Number Street Apt. No.

\_\_\_\_\_ City State Country Postal / Zip Code Country of Citizenship

**TEL :** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

**INTENDED COURSE OF STUDY:**

**DESIRED START DATE:**

**GRADUATE PROGRAM**

Semester \_\_\_\_\_ Year \_\_\_\_\_

**Master of Business Administration (MBA)**

Concentrations:

- International Business
- Finance Management and Investment Banking
- Human Resource Management
- Entrepreneurship

PLEASE LIST BELOW ALL HIGH SCHOOLS, COLLEGES, AND UNIVERSITIES THAT YOU HAVE ATTENDED AND DIPLOMAS OR DEGREES EARNED, INCLUDING MONTH AND YEAR AWARDED, BOTH IN THE UNITED STATES AND ABROAD:

Name of School	Location of School	From	To	Diploma / Degree	Month / Year

PLEASE LIST BELOW WORK EXPERIENCE

Name of Employer	Job Position	From	To	Month / Year	

I HEREBY CERTIFY THAT ALL OF THE INFORMATION CONTAINED ON THIS APPLICATION FORM IS, TO THE BEST OF MY KNOWLEDGE, COMPLETE AND CORRECT. IF ACCEPTED, I WILL FOLLOW RULES, REGULATIONS AND GUIDELINES SET FORTH BY LINCOLN UNIVERSITY AND, AS AN INTERNATIONAL STUDENT, THE UNITED STATES BUREAU OF CITIZENSHIP AND IMMIGRATION SERVICES.

IN APPLYING FOR THE GRADUATE CO-OP INTERNSHIP PROGRAM AT LINCOLN UNIVERISTY, I UNDERSTAND AND AGREE AS FOLLOWS:

- This is an academic program and not an employment program, and I will be entering as an F-1 visa student with the privileges and conditions of the F visa status.
- The Master's Work-study Program is a study program requiring an F-1 student visa in which Curricular Practical Training (CPT) is mandatory for all participants
- By selecting the work-study option, I will be given the legal right to engage in Curricular Practical Training (CPT) employment with an off-campus company. I understand I will initially obtain an entry level job and I will be free to locate other employment later as I choose.
- I will be required to pay for all of my own tuition as well as my own room and board and personal expenses from my own resources. However, I understand that I will be allowed to use all of the net income from my CPT employment as I see fit for these purposes.
- The Master's Co-op Program is a study program requiring an F-1 student visa in which Curricular Practical Training (CPT) is mandatory for all participants
- I may be required to accept an entry level position to gain U.S. work experience, improve my English, and learn U.S. customs and cultures in order to obtain and retain a higher paying job. Most entry level jobs pay \$7-10 an hour.
- The purpose of the Master's Co-op Program is to gain the necessary skills and experience to become a successful professional in the workplace.
- I am required to personally interview for each internship position and will do so with a positive and professional attitude
- The length of time to obtain my internship will depend on my skills, English abilities, background, previous work experience, ambition and attitude. In some circumstances it may take 30-60 days before I begin my internship.
- I understand that I will not be limited to 11 months of CPT employment and will be allowed to continue working for the entire length of time
- I will be studying in my master's program should I choose to do so. However, I understand that if I choose to be employed in CPT for 12 months or more I may not be allowed to apply for the one additional year of Optional Practical Training after I graduate.
- I understand there are four separate entities involved in the co-op program, each having separate fees. These four entities are Lincoln University, U.S. Workshop Employment, HTIR and an overseas agency.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Lincoln University uses no quotas to select its student body; merit is the sole determiner for admission to its educational programs and activities, which are non-sectarian and non-discriminatory. Lincoln University is a private, non-profit institution of higher learning.

Pursuant to Lincoln University's tradition and to the injunction of Title IX, Part 86 of the Education Amendments of 1972, Publ. L.92-318, and other Civil Rights Legislation, Lincoln University does not discriminate on the basis of sex, race, creed, color, religion, age, handicap or national and ethnic origin in reference to its education programs and activities, employment therein, and admission thereto.

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This application has been:  Accepted  Denied

on a(n)  Regular  Probational

Unclassified  Provisional

basis as a(n)  Undergraduate  Pre-Graduate

Graduate  Special (APL-SOL)

Special: \_\_\_\_\_

with the following conditions and / or remarks: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_